How To Pay Your Rent Online

1 LOGIN

Welcome to Big Sky Apartments

Start living today. Register here or through the leasing office to gain access to resident portal, Begin enjoying amenities and services the e-way anytime -- whether it's paying rent, requesting service or more.

Just enter your user name and password to sign-in.

User Name:

Password:

Sign-In

New Resident? Register Now.   Forgot Password? Click Here.

Access the login page.

You can find the link for your property at: https://downstreet.org/resident-portal

2 ADD PAYMENT ACCOUNT

Add your payment account by clicking "Payment Accounts"

From the Dashboard you can:

View notifications, check out the community calendar, submit service requests, make payments and more!

3 ADD PAYMENT TYPE

Select the payment type and enter your account information. Be sure to enter your information correctly to avoid returns.

4 SET UP RECURRING PAYMENTS

Set up Recurring Payments

Payment Nickname: Monthly Rent

Recurring Amount:
- ○ Total Amount (Not to Exceed)
- ○ Fixed Amount
- ⦿ Current Balance
- ○ Percentage of the Balance due ___ % What's this?

Payment Accounts: Bee Rosemary ▾ e-Check
XXXXXX1333

Add New Payment Account

Frequency: Monthly ▾

Ensure your rent is paid on time by setting up recurring payments where rent and other expenses are automatically deducted every month.

You can specify :

- How often you want to pay
- When payments should start
- How many times to pay

5 MAKE A ONE TIME PAYMENT

Make a One-Time Payment

Amount to Pay:
⦿ Current + Pre-Pay Upcoming — $783.00
Current Amount Due (Includes Past Due) — $0.00
Past Due Only — $0.00

Payment Accounts: Bee Rosemary ▾ e-Check
XXXXXX1333

Add New Payment Account

Preferred Date: 01/20/2014 📅 ⓘ

Review & Confirm Payment   Cancel

You can also choose to make a one time payment of current charges or both current and upcoming charges.

You can specify:

- Past due charges
- Past due & current charges
- Past due & current charges & pre-pay upcoming charges

6 CONFIRM & SUBMIT

Confirm & Submit Your Payment   ✕

Please confirm your payment details. If all the information is correct, click the submit button. PAYMENTS RECEIVED AT 8 PM CST WILL BE PROCESSED THE FOLLOWING BUSINESS DAY, NOT INCLUDING BANK HOLIDAYS.

Payment Date:	01/20/2014	Amount: Payment	$783.00
Pay to:	Big Sky Apartments	Convenience Fee	$10.00
For:	Online payment--Unit #147	Total	$793.00
		Account:	"Bee Rosemary (ending 1333) "

By clicking the [Submit Payment] button below, you are authorizing Big Sky Apartments to electronically debit this account you have selected for payment. If this payment item is dishonored for any reason, you authorize Big Sky Apartments to do an additional debit for the amount of the state-allowed returned-check fee.

✔ Submit Payment   Cancel

Process your payment by clicking:

✔ Submit Payment